



**iManage**

Making knowledge work



Safeguarding your  
sensitive information

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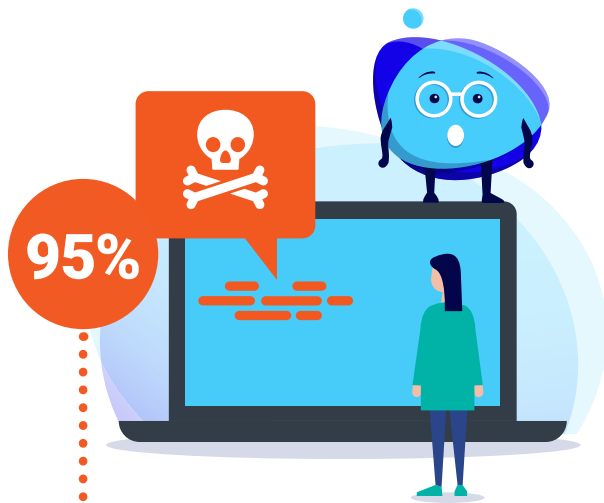
**Protect what matters**



Information is the lifeblood of any business – there's no debating the need to keep it safe. External bad actors make headlines, but insider damage, while not always malicious, is also prevalent.

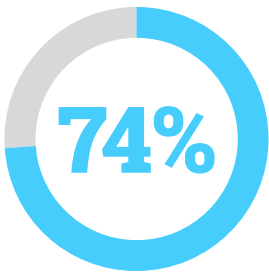
Managing risk and maintaining compliance with data privacy laws requires control over how documents and emails are accessed, processed, shared, stored, and disposed. A comprehensive approach is key to protecting information assets from inside and outside threats and securing information in line with governance and compliance requirements without impacting productivity.



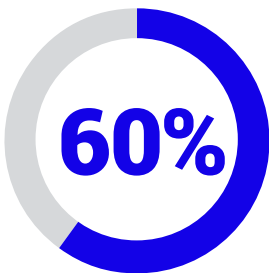


95%

of all cybersecurity issues can be traced to **human error**.



of **remote staff** have access to **critical data**.



of **data breaches** involve **stolen or weak credentials**.

## Unpredictable threats

Be it from carelessness or accident, most security incidents are a result of internal user error, and safeguarding highly sensitive information accessed in the office and remotely can be a challenge. Resilient foundational security that supports the flow of information across the organization and tools to monitor who has access to this content, as well as how content is used, are critical.

## Best-in-class protection

The iManage platform meets security, governance, risk management, and compliance teams' specialized requirements. A comprehensive, layered approach to information security and protection and purpose-built solutions keep sensitive documents and emails safe from external threat actors and internal misuse.

- Microsoft Azure cloud platform, with industry-leading security protections
- Native Zero Trust architecture to minimize intrusion threats
- State-of-the-art data encryption, including customer-managed keys
- Active threat detection to quickly identify anomalous external or internal behavior
- Need-to-know access controls and information barriers to secure content by client or project
- Automated retention and safe disposition of old records to reduce attack surface
- Extensive reporting capabilities and complete audit trail for greater compliance

## About iManage™

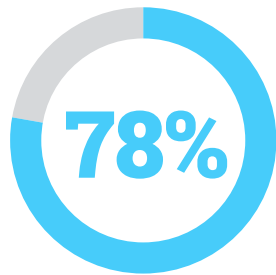
iManage is the company dedicated to Making Knowledge Work™. Its intelligent, cloud-enabled, secure knowledge work platform enables organizations to uncover and activate the knowledge that exists inside their business content and communications. Advanced artificial intelligence and powerful document and email management create connections across data, systems, and people while leveraging the context of organizational content to fuel deep insights, informed business decisions, and collaboration.

Underpinned by best-of-breed security and sophisticated workflows and governance approaches, iManage has earned its place as the industry standard by continually innovating to solve complex professional challenges and enabling better business outcomes for over one million professionals across 65+ countries.

Source content is accessible via text in bold



of organizations' biggest fear is exposure/breach of sensitive client data.



of companies worldwide say Zero Trust has increased in priority.



of organizations will embrace Zero Trust as a starting point for security by 2025.



## Security

Increased worker flexibility raises the bar on protecting information from unauthorized access, modification, or disclosure, as well as on preventing data loss and avoiding the negative consequences of a breach.

### Trust and expertise

The iManage brand inspires trust. We work with some of the biggest global organizations, as well as smaller businesses, acting as their extended security team to protect their critical data. The iManage Cloud platform is built on Microsoft Azure to enable us to provide the best, most up to date, most secure infrastructure for your sensitive content. Our platform also offers specialized tools that enhance protection and align it to information governance and compliance requirements. And our dedicated iManage security team ensures both our organization and our customers' data are protected against evolving threats.



Data is the crown jewels of Gilead's business. When the IT team asked us to do an extensive security review of iManage, it cleared those hurdles effortlessly."



**BRIEN BERGNER**, Manager,  
Legal Operations at Gilead Sciences

## How iManage secures your information



**iManage Work** is an intelligent email and document management system that enables knowledge workers to unlock the collective intelligence in business content and communications. iManage Work 10 in the Cloud delivers Zero Trust architecture with Zero Touch, customer-specific encryption, robust data backup through independent availability zones, geo-residency of data and processing services, and high-availability disaster recovery.

**iManage Security Policy Manager** allows organizations to apply need-to-know security at client, department, or project level. Information barriers can be deployed at scale across all content in multiple repositories.

**iManage Threat Manager** employs criteria and AI-based threat detection with user-behavior analytics to monitor user adoption and anomalous activity, as well as detect-and-protect rules to actively neutralize sophisticated threats.

**iManage Closing Folders** provides a secure, contained environment for confidential documents and e-signatures. Automatically extracts signature pages from contract documents based on user roles and permissions to reduce data exposure from human error.



2023

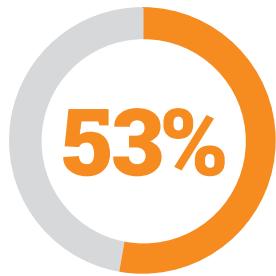
Privacy law will continue to drive information governance programs into 2023 and beyond.

## Governance

The risk of data overload is one of the biggest challenges facing organizations today. Governing your information – how it is managed, shared, accessed, archived, and disposed in dynamic, remote work environments – should align seamlessly with defined levels of privacy and confidentiality and adapt to a quickly changing regulatory landscape.

### Aligned with your strategies

Observing regulatory and client requirements while making information accessible to those who need it is pivotal to good governance. Architected from the ground up to secure sensitive information and intellectual property, iManage embeds security and governance into the entire lifecycle of your information.



of employees believe that because they worked on a document, it belongs to them.

\$10K

is the average amount businesses spend per employee on regulatory costs.

“

With iManage, we can assure clients we take security and governance seriously.”

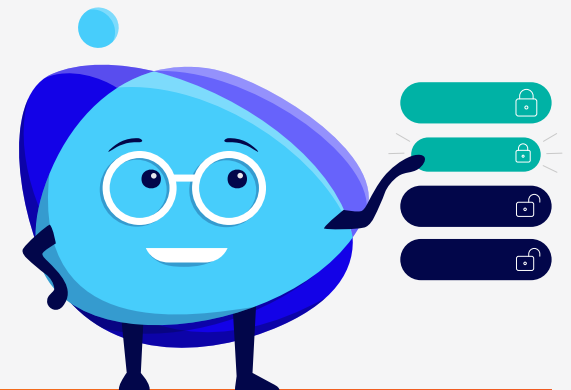


JASON WINTON, Partner, Thirsk Winton

## How iManage supports effective governance of your information

**iManage Security Policy Manager** allows organizations to segment content based on the level of confidentiality by applying need-to-know access for selected team members or departments. It also provides a clear view of which security policies are active and who has access to which content.

**iManage Records Manager** offers a central interface to manage both physical and electronic records: where retention policies can be created, applied, and monitored across multiple repositories, including automated, defensible disposition of electronic or physical content.





(\$20,000) is the amount that a partner and law firm were fined by the Solicitors Regulation Authority (SRA) in 2021, and agreed to pay costs of £20,000 (\$25,000) for **failing to recognize a conflict of interest**. No system was in place to identify or respond to “own interest” conflicts.



**70%** of risk and compliance experts said the pandemic has increased their reliance on technology to improve decision making, performance monitoring, and risk management.

## Risk management

Effective risk management offers the ability to control risk and any potential impact on business objectives by acting proactively, equipped with the necessary information to make informed decisions fast.

### Purpose-built solutions

Conflicts and Business Acceptance teams need high quality information when onboarding new clients to quickly identify and assess risk potential and limit exposure to an acceptable level. iManage produces these results in an easily consumable format, surfacing any potential conflicts of interest for faster decision making. Controlled access to sensitive client content is seamless throughout the onboarding process. With solid expertise and years of risk management experience, our dedicated project consultants design, deliver, and support solutions for your most complex requirements.



We wanted to eliminate a lot of manual work. That was the key thing – to automate the conflicts search process.”



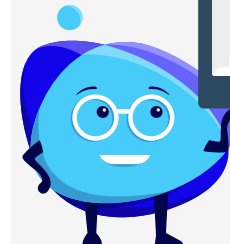
IT Manager, Global Consultation Management Enterprise

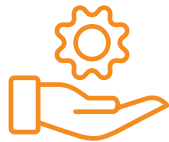
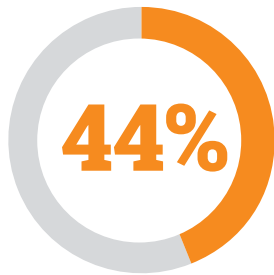
## How iManage helps you manage your risk

**iManage Security Policy Manager** maintains confidentiality by applying need-to-know access to sensitive content across teams or departments.

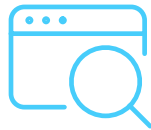
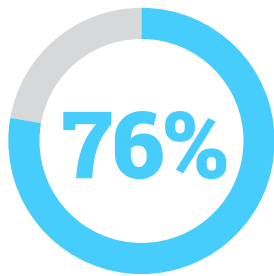
**iManage Conflicts Manager** provides optimized search capabilities and data analysis for faster conflicts clearance. Third-party data sources can be integrated seamlessly to expedite affiliate searches. All results are presented in a highly consumable format.

**iManage Business Intake Manager** improves client onboarding by surfacing key information fast and reducing manual processing, with cradle-to-grave coverage of the client/matter lifecycle.





44% of organizations say their **top compliance management challenges** are handling compliance assessments and implementing policy and process updates.



76% of compliance managers **manually scan regulatory websites** to track changes and assess their impact on the business.

**\$274.1 B**



is the projected total **cost of financial crime compliance** worldwide in 2022, up from \$213.9 billion in 2020.

## Compliance

Regulatory expectations are high. As penalties are issued for non-compliance with existing rules, new rules continue to be introduced. Maintaining and demonstrating compliance through intelligent reporting and auditable processes is key.

### Balance best practices and productivity

iManage has decades of expertise building industry-leading solutions for handling documents and communications within a highly regulated environment, at scale. By combining best practices and innovation, iManage offers access to in-depth reporting to respond to strict client audit requests with efficiency. And, to meet data residency requirements when moving to the cloud, iManage provides the facility to store and process data in the jurisdiction that it is created.

“

As a public firm, we're really scrutinized. With iManage, every trace of activity is logged. You can see what we've done and who read what.”



**TIM MOONENS**, IT Director, PMV

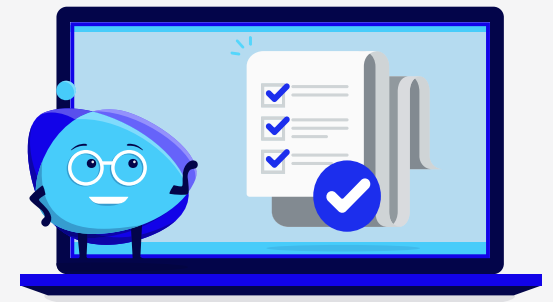
## How iManage keeps you compliant

**iManage Threat Manager** employs usage analytics to monitor and measure user adoption and provides extensive reporting capabilities to meet the most rigorous regulatory audits.

**iManage Conflicts Manager** enables automatic obfuscation of information marked confidential when presented to users outside of the conflicts team in addition to end-to-end auditing capabilities.

**iManage Business Intake Manager** features auditable compliance with internal and external regulatory requirements throughout the onboarding process and configurable management information reports.

**iManage Closing Folders** ensures all documents are tracked through the checklist with a fully auditable process. Direct integration with e-signatures allows faster processing and approval with guaranteed authenticity.



# Protect what matters

iManage solutions automate routine tasks while maintaining the highest level of security and governance over your most critical business intelligence and data. Information is always protected and actionable in the iManage ecosystem, where authorized users can easily find, re-use, create, analyze, share, and safely collaborate across teams and departments, using familiar tools and interfaces that streamline how professionals work.

Delivering comprehensive security and governance on a knowledge work platform that prioritizes compliance and risk management without sacrificing productivity, iManage solutions drive better outcomes for your business that include:

- ✓ The best, most up to date, most secure platform for your sensitive content
- ✓ Tailored solutions that meet the most complex governance and compliance requirements
- ✓ Auditable processes with in-depth reporting capabilities
- ✓ Modern, flexible, distributed, security-first cloud-native architecture that enables customers to meet data residency requirements when moving to the cloud

## Trusted by organizations across the world to protect what matters



Contact us for a [demo](#) or visit our [website](#) | For more information: [GOVERNANCE AND SECURITY >](#) [RISK MANAGEMENT >](#)

## How iManage helps you make knowledge work

iManage is dedicated to making knowledge work by enabling organizations to uncover and activate the knowledge that exists inside their business content and communications.

We're committed to helping you and your business make knowledge work in four core ways:



### Create

Find and create value inside your organization and activate your expertise.



### Collaborate

Connect and share safely anywhere and eliminate friction to make faster, better decisions.



### Protect

Manage and protect the IP under your care by embedding governance security into your workflows.



### Innovate

Innovate with confidence in our ecosystem of partners and integrations.

